

Cover Sheet: Request 15503

ANS 4241L – Intermediate Horse Training

Info

Process	Course Modify Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Saundra Tenbroeck sht@ufl.edu
Created	11/20/2020 5:58:46 PM
Updated	3/2/2021 9:03:42 AM
Description of request	Request to change ANS 4241L to ANS 4241C and change the credit hours from 2 to 3 credits. The number of days they will meet will be increased from 3 days a week to 4 days a week. There will be one period of lecture and 4 days of lab at one period per day. The pre-requisite for this course is ANS 4218C.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CALS - Animal Sciences 60090000	Saundra Tenbroeck	The two course series was presented in 2016 and the required changes from the faculty were never submitted. I denied the old request and started from scratch. Hopefully all of the concerns were addressed.	11/20/2020
No document changes					
College	Approved	CALS - College of Agricultural and Life Sciences	Joel H Brendemuhl	Edits requested by the CALS CC have been addressed.	3/2/2021
ANS 4241L CALS CC Checklist..pdf					11/20/2020
ANS 4241C Intermed Horse Training Syllabus.docx					2/19/2021
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			3/2/2021
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

Course|Modify for request 15503

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Submitter: Sandra Tenbroeck sht@ufl.edu

Created: 2/19/2021 6:12:46 PM

Form version: 3

Responses

Current Prefix

Enter the current three letter code (e.g., POS, ATR, ENC).

Response:

ANS

Course Level

Select the current one digit code preceding the course number that indicates the course level at which the course is taught (e.g., 1=freshman, 2=sophomore, etc.).

Response:

4

Number

Enter the current three digit code indicating the specific content of the course based on the SCNS taxonomy and course equivalency profiles.

Response:

241

Lab Code

Enter the current lab code. This code indicates whether the course is lecture only (None), lab only (L), or a combined lecture and lab (C).

Response:

L

Course Title

*Enter the current title of the course as it appears in the Academic Catalog. There is a 100 character limit for course titles. *

Response:

Intermediate Horse Training

Effective Term

Select the requested term that the course change(s) will first be implemented. Selecting "Earliest" will allow the change to be effective in the earliest term after SCNS approval. If a specific term and year are selected, this should reflect the department's expectations. Courses cannot be changed retroactively, and therefore the actual effective term cannot be prior to SCNS approval, which must be obtained prior to the first day of classes for the effective term. SCNS approval typically requires at least 6 weeks after approval of the course change at UF.

Response:
Spring

Effective Year

Select the requested year that the course change will first be implemented. See preceding item for further information.

Response:
2022

Requested Action

Indicate whether the change is for termination of the course or any other change. If the latter is selected, all of the following items must be completed for any requested change.

Response:
Other (selecting this option opens additional form fields below)

Change Course Prefix?

Response:
No

Change Course Level?

Note that a change in course level requires submission of a course syllabus.

Response:
No

Change Course Number?

Response:
No

Change Lab Code?

Note that a change in lab code requires submission of a course syllabus.

Response:
Yes

Current Lab Code

Response:
L

Proposed Lab Code

Response:
C

Change Course Title?

Response:
No

Change Transcript Title?

*If changing the course title a new transcript title is also required. *

Response:
No

Change Credit Hours?

Note that a change in credit hours requires submission of a course syllabus.

Response:
Yes

Current Credit Hours

Response:
2

Proposed Credit Hours

Response:
3

Change Variable Credit?

Note that a change in variable credit status requires submission of a course syllabus.

Response:

No

Change S/U Only?

Response:
No

Change Contact Type?

Response:
No

Change Rotating Topic Designation?

Response:
No

Change Repeatable Credit?

Note that a change in repeatable credit status requires submission of a course syllabus.

Response:
No

Change Course Description?

Note that a change in course description requires submission of a course syllabus.

Response:
Yes

Current Course Description

Response:
Continue the training of a recently started under-saddled horse, exhibit horse to potential buyers, and produce annual sealed bid sale.

Proposed Course Description (500 characters max)

Response:
Continue the training of a recently started under-saddled horse, exhibit horse to potential buyers, and produce annual performance horse sale.

Change Prerequisites?

Response:

Yes

Current Prerequisites

Response:

AEB 3133 & AGR 4231C & ANS 3217C & ANS 3319C & ANS 3384C & ANS 3405 & ANS 3440

Proposed Prerequisites

Indicate all requirements that must be satisfied prior to enrollment in the course. Prerequisites will be automatically checked for each student attempting to register for the course. The prerequisite will be published in the Academic Catalog and must be formulated so that it can be enforced in the registration system. Please note that upper division courses (i.e., intermediate or advanced level of instruction) must have proper prerequisites to target the appropriate audience for the course.

Courses level 3000 and above must have a prerequisite.

Please verify that any prerequisite courses listed are active courses.

(There is a limit of 246 characters)

Response:

ANS 4218C

Completing Prerequisites on UCC forms:

- Use “&” and “or” to conjoin multiple requirements; do not use commas, semicolons, etc.
- Use parentheses to specify groupings in multiple requirements.
- Specifying a course prerequisite (without specifying a grade) assumes the required passing grade is D-. In order to specify a different grade, include the grade in parentheses immediately after the course number. For example, “MAC 2311(B)” indicates that students are required to obtain a grade of B in Calculus I. MAC2311 by itself would only require a grade of D-.
- Specify all majors or minors included (if all majors in a college are acceptable the college code is sufficient).
- “Permission of department” is always an option so it should not be included in any prerequisite or co-requisite.
- If the course prerequisite should list a specific major and/or minor, please provide the plan code for that major/minor (e.g., undergraduate Chemistry major = CHY_BS, undergraduate Disabilities in Society minor = DIS_UMN)

Example: A grade of C in HSC 3502, passing grades in HSC 3057 or HSC 4558, and undergraduate PBH student should be written as follows: HSC 3502(C) & (HSC 3057 or HSC 4558) & UGPBH

Change Co-requisites?

Response:

No

Rationale

Please explain the rationale for the requested change.

Response:

ANS 4241L Intermediate Horse Training is the second half of a two semester course sequence in which students continue training a horse that has been produced at/by the University of Florida Department of Animal Sciences. In its original format, students met 4 days a week in the fall and three days a week in the spring. Students work with the two year olds during scheduled class time under the supervision and direction of the instructor and teaching assistants. Over time, the course has evolved to include a weekly group lecture warranting a C designation for the courses. In addition, it became evident that the growth and physiology of a long yearling (fall) compared to a two year old (spring) would be better served by switching the number of days being trained in fall versus spring terms. The proposed change would mean ANS 4218C (formerly L) would meet 3 days a week with a weekly lecture period in the fall (1 lecture period + 3 days for one period) and ANS 4241C (formerly L) would meet 4 days a week with a weekly lecture period in the spring term. A proposal to change ANS 4218L from 3 to 2 credits and converting it from an L to a C is being submitted simultaneously with this request to convert ANS 4241L from 2 to 3 credits and assigning a C to the number.

This course carries a large course fee. The justification for these fees has been documented, and approved by the provost. A conservative estimate of the cost per semester for care of a two year old (feed, hay, shavings, farrier, grooming supplies, vaccines, marketing) is \$700.00/semester. The necessary equipment for the class is also significant (saddles, bridles, halters, leads, round pens, hot walkers, muck tubs, fencing) and must be repaired and replaced periodically.

Intermediate Horse Training

ANS4241C

Instructor:

Joel McQuagge
210B Bldg. 459
Ph: Office: 392-6363 mcquagge@ufl.edu

Department Chair:

Dr. John Arthington
100 Bldg. 499
Ph: 392-1911

Teaching Assistant:**Office Hours:**

Monday, Wednesday 8:30 – 10:20. You may also call for an appointment or see me before class at the HTU. TA is available before or after class for consultation

Course Description:

Continue the training of a recently started under-saddle horse, exhibit horse to potential buyers, and produce annual sale.

Course Overview:

Second course in a two-semester course sequence in which students continue to train and prepare horses to be marketed as two-year-olds.

Course Objectives:

- Assess different training programs used to start young horses under saddle
- Develop skills necessary to advance the training of green-broke horses
- Evaluate young horses as individuals and design a program to strengthen each horse both mentally and physically
- Resolve training problems encountered with the development of young horses
- Prepare and exhibit horses for a sale
- Develop and execute an advertising plan and manage an auction of the horses trained in this course

Course Format:

Support materials will be presented by instructors and discussed with students during lecture/demonstrations. Students will work hands-on with their horse during laboratory periods. The class will gather as needed to problem solve with individual horses and riders. Students will participate in the preparation and marketing of the horses in an end of term auction (Sale in the Swamp). This course is 3 credits.

Prerequisite:

ANS4218C Horse Psychology and Training

Schedule

Lecture: Monday 8th period (3:00-3:50)

Labs: Monday, Tuesday, Thursday, Friday 9th period 4:05-4:55

UF Horse Teaching Unit

Course Fee: This course carries a course fee of \$317.35 in addition to tuition to partially offset costs associated with the conduct of this course.

Text:

Principles and Techniques of Horse Training and Management (S.P. Webb, C.A.)

Quiz materials will come from information provided during lecture & demonstration, on CANVAS, and the text.

GRADING SYSTEM

Participation & Progress	35%	A = 90% and above
Three 10 Pt. Quizzes	30%	B+ = 85-89.9%
Training Journals	10%	B = 80-84.9%
Stall maintenance	10%	C+= 75-79.9%
Sale Project	<u>15%</u>	C = 70-74.9%
	100%	D+= 65-69.9%
		D = 60-64.9%
		E = below 60%.

Participation and Progress

Participation in discussions and hands-on activities are essential in this course. Points will be awarded daily by the instructor and teaching assistants based on the rubric below.

Level of Participation in Lab	Points Possible
Attended lab and participated freely and volunteered without hesitation with outstanding attendance	5
Attended lab, but student had to be asked to participate on a regular basis	4
Attended lab, but slow to participate and had to be strongly encouraged to be involved with multiple instances	3
Attended lab, but often did not participate	2
Attended lab, but failed to participate	1
Did not attend lab	0

Training Journals

Each student will be provided journal pages and a notebook in which to record plans, accomplishments, and challenges weekly. Instructors will read the journal entries and provide feedback to students. Journal entries will be scored weekly (0-5). Training journal scores will comprise 10% of the final grade.

Stall Maintenance

Students are required to clean their horse's stall each day after turn-out. Proper procedures will be demonstrated the first week of classes and stalls will be inspected daily after class. Stall maintenance will be scored (0-5) and will comprise 10% of the final grade.

Sale Project

Students will partner with the Horse Enterprise Management class to develop a marketing plan, sale prep horses and present horses in a Sale Preview event. ANS 4241C students will interact with prospective buyers the last three weeks of classes and at the preview.

Students will be able to access their grades on Canvas weekly. Two lab grades (participation, journal and stall scores) will be dropped. If a student misses more than 2 classes (excused absences only, consistent with university policies), the student must arrange with the instructor for make-up assignments and/or assessments as soon as possible.

Grading policy is consistent with University policies.

<https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>

Class Attendance

This course requires a large time commitment to achieve prescribed goals with your horse. If you must miss a scheduled class, permission must be received in advance. Absence due to illness will require written verification from the University Health Center or your doctor. Requirements for class attendance, assignments and other work are consistent with university policies that can be found at:

<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Equipment

- All horses will be started in a western saddle and bridle provided by the University.
- Once your horse is started, you may ride in your own saddle or an English saddle after receiving instructor approval on the saddle's fit to your horse.
- The University will provide riding helmets or students may provide their personal helmets.

Risk Associated with the Use of Livestock

Working with livestock is inherently *risky*. Many of these animals are capable of injuring people, especially when they are in the *flight or fight* mode inspired by a stressful situation. Instructors will work to provide students with the ability to manage horses with minimal stress, thus lowering the risk of injury to people and animals.

COVID

- We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.
- You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations. Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.

- Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.
- If you are experiencing COVID-19 symptoms (Click here for guidance from the CDC on symptoms of coronavirus), please use the UF Health screening system and follow the instructions on whether you are able to attend class. Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.
- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. Find more information in the university attendance policies.

Online Course Evaluation Process

Student assessment of instruction is an important part of efforts to improve teaching and learning. At the end of the semester, students are expected to provide feedback on the quality of instruction in this course using a standard set of university and college criteria. Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at:

<https://gatorevals.aa.ufl.edu/students/> . Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/> . Summaries of course evaluation results are available to students at: <https://gatorevals.aa.ufl.edu/public-results/> .

Academic Honesty

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: *"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity."* You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: *"On my honor, I have neither given nor received unauthorized aid in doing this assignment."*

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code> .

Software Use:

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Services for Students with Disabilities

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation

0001 Reid Hall, 352-392-8565, <https://disability.ufl.edu/>

Campus Helping Resources

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

- *University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575, www.counseling.ufl.edu*
Counseling Services
Groups and Workshops
Outreach and Consultation
Self-Help Library
Wellness Coaching
- U Matter We Care, www.umatter.ufl.edu/
- *Career Connections Center, First Floor JWRU, 392-1601, <https://career.ufl.edu/> .*
- Student Success Initiative, <http://studentsuccess.ufl.edu> .

Student Complaints:

- Residential Course: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/> .
- Online Course: <http://www.distance.ufl.edu/student-complaint-process>

Topics:

Week 1	Creating a safe and positive learning environment for horse and rider
Week 2	Equine Communication
Week 3	Riding with your body
Week 4	Quiz 1; Suppling Exercises & collection
Week 5	Improving responsiveness
Week 6	Overcoming rider fears & the spooky horse
Week 7	The stubborn horse
Week 8	Quiz 2; Training Aids
Week 9	Common vices
Week 10	Riding outside the confines of an arena
Week 11	Sales preparation
Week 12	Quiz 3; Marketing horses
Week 13	Trail obstacles & cavaletti
Week 14	Introducing young horses to cattle

“Sale in the Swamp”

- Sale Preview April 24
- Pictures and video to be taken in March
- Advertising posted on the web by mid-March
- Flyers placed in feed stores the second week in March



CALS Curriculum Committee

Submission Checklist

NOTE: This checklist must be included with all course and certificate submissions.

The checklist below is intended to facilitate course and certificate submissions to the University of Florida Academic Approval Tracking System (<https://approval.ufl.edu/>). The checklist consists of the most common items that can cause a submission to require changes or be recycled. Contrary to information provided on the UF approval site, the CALS Curriculum Committee requires a syllabus be submitted with each new course or course modification request. Please note that submitters are encouraged to attend the CALS CC meeting at which their item is being reviewed. This allows the submitter to answer any potential questions that may arise that could cause the item to not be approved. Also, be aware that when completing the UCC form the section Description of Request is asking for a brief statement about what you are doing. This is **not** the place for a course description. A statement such as “Proposal of a new undergraduate course” is all that is needed. Please do not submit documents in pdf format. All documents should be submitted in Word to facilitate editing on our end if necessary.

CHECKLIST: PLEASE MARK DONE OR N/A FOR EACH STATEMENT TO INDICATE YOUR COMPLIANCE.

It is required when making a submission that you consult your department’s representative to the CALS CC. A list of current members can be found on the committee site located at: <https://cals.ufl.edu/faculty-staff/committees/>.

Review the CALS Syllabus Policy. This document can be viewed at the committee site (<https://cals.ufl.edu/faculty-staff/committees/>) by clicking on the Curriculum Committee – Information & Documents heading and scrolling down to Forms, Checklists, and Other documents. The other items included here are all very helpful when making a curriculum submission. Some will be mentioned in other checklist items below.

Joint course submissions must include both graduate and undergraduate syllabuses and a separate statement outlining the substantial (more than one) differences in assignments between the two courses. These assignments must account for at least a 15% difference in graded material between the two levels. If this is a new course submission both courses must be submitted for approval simultaneously.

The Course Description is the catalog copy and cannot exceed 50 words. The course description on the UCC form and in the syllabus must match. Any other information you wish to include needs to be under a different heading such as background or additional information.

The course learning objectives must be consistent with Bloom's taxonomy. Please see the following link at the CALS Curriculum site. (https://cals.ufl.edu/content/PDF/Faculty_Staff/cals-course-objectives.pdf). Do not use the words demonstrate or understand when listing learning objectives.

The course schedule should be concise and include the appropriate number of weeks in the semester.

All graduate course submissions must include a reading list if a textbook is not required. The reading list should include at least some current readings (within the last 5 years). All readings do not need to be current.

Outside consultations are required if there is a possibility of the proposed course covering material taught in another department or college on campus. There must be a consult form completed by the chair of the department from who you are seeking the consult. Instructors may provide additional consults. The form can be found at: <https://registrar.ufl.edu/pdf/uccconsult.pdf>.

Prerequisite courses are required for 3000 and 4000 level courses. This line of the approval form cannot be "none" or left blank. Junior or senior standing is an acceptable option. A phrase such as "a course in basic biology" is not acceptable.

Decimal points must be included in the grading scale if grade cut-offs are based on percentages. While this is not a university policy it is a CALS standard practice to avoid any confusion when final grades for the course are determined.

The attendance and make-up policy in a syllabus cannot contradict the university's policy. Do not include any additional wording to this policy. A statement and link regarding this is included in the CALS Syllabus Statements. For the approval process the college suggests a less is more view when it comes to this policy.

The most recent version of the CALS Syllabus Statements boilerplate must be included in all syllabuses. This document is included in the CALS Syllabus Policy and can be copied and pasted to the syllabus. Do not use the boilerplate statements from an old syllabus as they are likely to be out of date.

Certificates

If proposing a new undergraduate or graduate level certificate that includes any courses outside of the submitters department a statement regarding any possible impact on those courses needs to be included. An email from the instructor is acceptable. Also, any courses required for the certificate must have permanent prefixes and course numbers.